

Through E-mail

No./DRC/1628-1834

Dated: 29/02/2024

To

1. The Chairman/President of Governing Body of the Private Colleges.
2. The Principals of all the Affiliated Colleges to Panjab University, Chandigarh.

Subject: Regarding issue of CAS Promotion and Eligibility of Principal including the cases of those teachers who have already submitted their applications for the post of Principal in various Colleges affiliated to Panjab University, Chandigarh.

Dear Sir/Madam,

This is to inform you that the Vice- Chancellor has **approved the following recommendations** of the committee meeting dated **15.02.2024** regarding issue on the subject cited above:-

1. That the cases which were decided by the college authorities following the practices of the respective Directorates of Higher Education of Punjab and Chandigarh be accepted as such up to the effective date of issuance of the letter by the Punjab Govt. i.e., 24.08.2017.
2. That Panjab University has issued revised API Proforma on 30.06.2023, the same shall be followed hereinafter.
3. That the candidate(s) who have been promoted upto Stage IV from 25.08.2017 to 29.06.2023 without following the process of either DHE or University shall be got ratified from the office of Dean, College Development Council (DCDC). The ratification will be done only if the academic/eligibility conditions are met on the date of promotion.
4. That a candidate(s) whose promotion under CAS was pending before July 18, 2018 may take the benefit of regulation 6.3 (VII) of UGC Regulations-2018.
5. That in future, a circular be issued by the college branch of the Panjab University, to all affiliated colleges biannually, i.e, January,01 and July, 01 of each year, directing the colleges to follow the UGC Regulations framed for CAS promotions, assessment process, criteria and methodology mandated under clause 6.3 and respective clauses of UGC Regulations-2018.
6. That all affiliated colleges shall follow the requirements of Screening/Selection Committee for all cases to be submitted in future for promotion of teachers under CAS as per UGC Regulations-2018. The latest template sent by the University on 30.06.2023 shall be followed.
7. That the colleges, which have not sought the panels for promotion under CAS as per UGC Regulations- 2018, are required to submit their requests to Panjab University, in writing, at the earliest.
8. That the Chairperson of the shortlisting committee for the post of Principal, as defined in the SOPs circulated to colleges, is authorized to keep the shortlisting for the colleges pending, where ratification in respect of a candidate(s) under para 3 is required. The shortlisting committee may call for the requisite record from the employer of the candidate(s). The employer shall submit the requisite record within a week under all circumstances, otherwise action may be initiated against the concerned college as deemed fit.

The above said order is available at DCDC website: <http://dcdc.puchd.ac.in/Announcements.aspx>

Yours faithfully,
Sd/-
Deputy Registrar (Colleges)